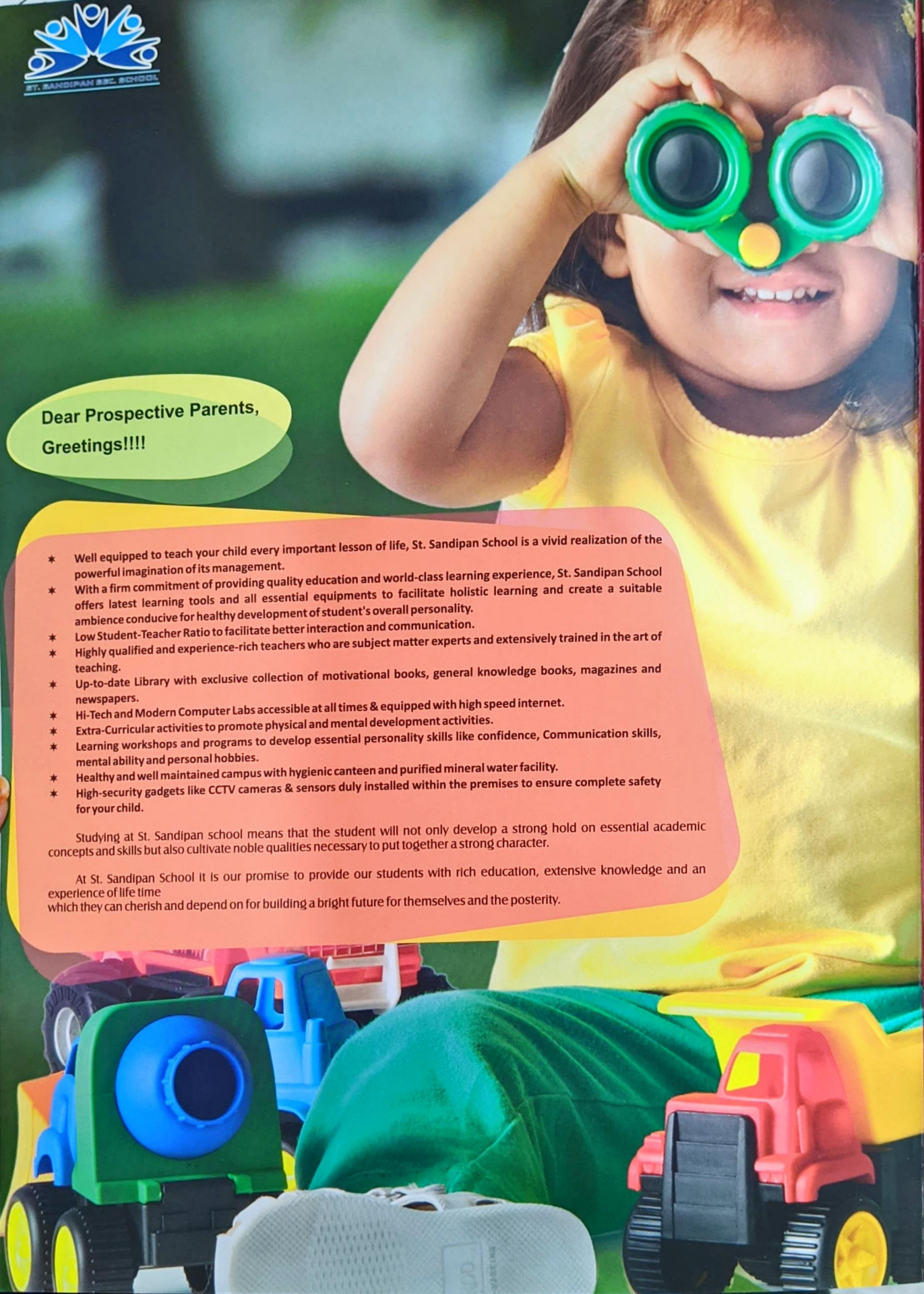


Dear Prospective Parents,  
Greetings!!!!

- \* Well equipped to teach your child every important lesson of life, St. Sandipan School is a vivid realization of the powerful imagination of its management.
- \* With a firm commitment of providing quality education and world-class learning experience, St. Sandipan School offers latest learning tools and all essential equipments to facilitate holistic learning and create a suitable ambience conducive for healthy development of student's overall personality.
- \* Low Student-Teacher Ratio to facilitate better interaction and communication.
- \* Highly qualified and experience-rich teachers who are subject matter experts and extensively trained in the art of teaching.
- \* Up-to-date Library with exclusive collection of motivational books, general knowledge books, magazines and newspapers.
- \* Hi-Tech and Modern Computer Labs accessible at all times & equipped with high speed internet.
- \* Extra-Curricular activities to promote physical and mental development activities.
- \* Learning workshops and programs to develop essential personality skills like confidence, Communication skills, mental ability and personal hobbies.
- \* Healthy and well maintained campus with hygienic canteen and purified mineral water facility.
- \* High-security gadgets like CCTV cameras & sensors duly installed within the premises to ensure complete safety for your child.

Studying at St. Sandipan school means that the student will not only develop a strong hold on essential academic concepts and skills but also cultivate noble qualities necessary to put together a strong character.

At St. Sandipan School It is our promise to provide our students with rich education, extensive knowledge and an experience of life time which they can cherish and depend on for building a bright future for themselves and the posterity.





### Admission

All applications for admission must be made in the prescribed form along with a non refundable amount, on or before the last date indicated on the bulletin board in the School office. No candidate will be admitted unless he/she produces a transfer certificate from his/her school last attended. If he/she has not attended any school, he/she must produce a declaration from his/her parents with regard to the very purpose. Every candidate is also required to produce a birth certificate issued by competent authority. Parents must submit a declaration/ affidavit certifying the date of birth of their ward, failing which no admission shall be granted. The school authorities reserve the right to reject any application for admission without assigning any reason. The authorities may expel any student admitted to school without assigning any reason. Fee once deposited will not be refunded under any circumstances.

### School Awards/Activities

**All Rounder | Best Monitor | Best Student | Highest marks | 100% Attendance**

- |             |                 |                      |                         |
|-------------|-----------------|----------------------|-------------------------|
| ❖ Dance     | ❖ Quiz Programs | ❖ Painting           | ❖ Social Service League |
| ❖ Dramatics | ❖ Debates       | ❖ Educational Visits |                         |

We believe the picnics, exhibitions, sports meets celebration of festivals, competitions of art and craft, handwriting and other creative works are essential for the development of student's personality.



### General Guidance to Parents

- Parents are requested not to enter classroom either to see their ward or to seek interview with the teachers during class hours. Interview should be arranged through the Principal/Director only.
- They are requested to co-operate with the school in its attempt to help their children progress by paying attention to their regularity, punctuality and discipline and by taking interest in their children's work. They should check the diary everyday to know the given home work or any other instruction. They are advised to check the bag of their ward daily to see if any notice, invitation etc. has been issued.
- They are required to inform the school if there is any change in their address/telephone number.
- Leave for half day should be avoided as far as possible for security reasons. In emergency, written permission for the same must be taken from the principal/Director.
- Sick children should not be sent to school.

### Fee

- The school fee must be deposited before the 10th of the scheduled month. In case the 10th is a holiday, fee must be deposited before the 10th. After the 10th a fine of Rs.10 Per day will be charged (including holiday).
- If the fee is not deposited by the 25th of the following month the name of the child will be struck off the roll.
- Re-admissions, is at the discretion of the Principal & it will be given only on payment of admission fee as per rules.
- Time to deposit the fees is 08.00 am to 11 am on working days.
- Parents are requested to take prior appointment before meeting the Principal/Director.

## General Rules

- The school uniform is to be worn on all school days. A student who is not Properly dressed may be sent back home.
- The school is not responsible for loss of articles or money belonging to student.
- Every student is urged to contribute to the discipline and high standard of the school by his/her manners and conduct.
- Parents must please attend to their ward's cleaning of teeth, trimming of hair and nails.
- Irregular attendance, habitual idleness, neglect of work, disobedience and disrespect towards teachers or any other reprehensible behavior may entail dismissal from the school. Students are responsible to the school authorities for their conduct both in and outside the school. The school reserves the right to dismiss students whose conduct is harmful to school or whose guardians show little or no interest in the progress of their ward. Immorality, grave insubordination, contempt of authority or willful damage to school property is always a sufficient reason for immediate dismissal.
- No extra book, newspaper or periodical should be brought to school without sanction of the Principal.
- The institution does not accept responsibility for accident or loss of property etc. Although proper care is taken to prevent such incidents.
- Those who go home alone should not loiter about on the way but be prompt in returning straight home. Students are warned not to buy anything, especially eatables from street vendors.